

EXTERNAL RELATIONS OFFICER

ROLE DESCRIPTION



A new role this year, the External Relations Officer is focussed on our relationships outside of the University. This includes contacting sponsors, charities and other organisations, as well as inviting academics for our guest speaker events. The role could also include organising outreach activities alongside the School of Chemistry.

If you have any questions about this role, please contact Amaran on amaran@fusionchemsoc.co.uk.

KEY RESPONSIBILITIES

- To secure sponsorship for Fusion, continuing this year's contracts or seeking new companies, and acting as a point of contact.
- To organise a charity partner and work with the Committee to raise money for them at certain events.
- To organise exciting guest speaker events by inviting academics from other institutions.
- To work with the Careers Service to organise the Chemistry Careers Day, including contacting alumni.
- To liaise with Bristol ChemLabS to investigate the possibility of outreach activities from the society.

IF YOU ARE...

Well-organised	A team player	A good communicator	Interested in wider chemistry
Enthusiastic	Passionate about Fusion	Keen to learn	Proactive

...then the External Relations Officer role is perfect for you!

WHY JOIN THE FUSION COMMITTEE?

- To significantly enhance your CV,
- To learn essential and useful skills for any career path,
- To make a positive change to Fusion and both the Chemistry and wider communities,
- To meet new people and have lots of fun, and
- To carry the Fusion spirit forward!

NEXT STEPS

We'd be delighted if you were to apply to become the **External Relations Officer** of Fusion. You can apply to multiple roles.

Click the **Apply** button below or go to fusionchemsoc.co.uk/agm and complete the quick application form.

You will also be able to give a short presentation at our online Annual General Meeting at the end of April. Further details will follow after you have submitted your application.

Deadline: Wednesday 21 April 2021 at 23:59.